



# STATE OF LOUISIANA

Board of Examiners for Sanitarians  
7515 Jefferson Hwy., Box 161  
Baton Rouge, LA 70806

## BOARD MEETING MINUTES February 17, 2016

### IN ATTENDANCE

Don Riser, RS, Chair  
Tessa Dixon, RS, Vice-Chair (by phone)  
Butch Martin, RS, Secretary-Treasurer  
Tenney Sibley, RS, Member  
Janet Merritt, Recorder

After determining a quorum was present, Board Chair Don Riser called the meeting to order at 9:15am. Tenney Sibley made the motion to approve the minutes of the October meeting; Butch Martin seconded, all approved. The Treasurer's report (copy attached) was given by Butch Martin. Motion made by Tenney Sibley to accept the Treasurer's report; motion seconded by Butch Martin; all approved.

Discussion on budget and changing fees; noted fees can only be changed by changing the statute. Members to review the statute and propose changes that need to be made and put back in by-laws.

### New Business

Members reviewed the requests for inactive status; Butch made motion to accept the requests; Tenney Sibley seconded. The following 11 Sanitarians are being placed on Inactive Status:

Robert Albritton (#373)	John Mangiaracina (#584)
Prudency Blackmon (#1360)	Raymond C. Manning (#543)
Karen Howat (#900)	Anthony Roussell (#908)
Stanley Howat (#582)	J. Kilren Vidrine (#850)
Leslie Lemon (#642)	McDonald Valentine (#805)
Rose Linzell (#918).	

Board members reviewed the list of Sanitarians who are delinquent on paying their 2016 license renewals. The individuals have not responded to the letters that were mailed to them notifying that their licenses were subject to revocation. Tenney Sibley made motion to revoke the licenses of the delinquent Sanitarians and motion was seconded by Tessa Dixon; all agreed. The following Sanitarians' licenses are being revoked:

Kawyn C. Bazile (#1822)	Lynsi L. Newman (#3022)
Raymond C. Ernst (#1442)	Terrance Pattison (#567)
David J. Guilbeau (#590)	Yvonne K. Scalfano (#1358)
Patick H. Johnson (#1379)	

The members discussed continuing education relative to blanket approvals for specific trainings. The following trainings were proposed to receive blanket approval, with the exception that annual conferences have to be submitted for approval:

LRWA (LA Rural Water Assoc.) Operator Certification training  
AWWA (American Waste Water Assoc.) Operator Certification training  
NEHA (National Environmental Health Assoc.) on-line and web-based trainings  
FDA - ORAU on-line/classroom trainings  
EcoLab - on-line/web-based trainings  
Serv Safe Food Safety - on-line/web-based and live training

Motion made by Tenney Sibley to give blanket approval to the above-listed trainings; motion seconded by Butch Martin, and all agreed.

Butch Martin made the motion to adjourn; seconded by Tessa Dixon. The meeting adjourned at 10:00am.



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7173-A Florida Boulevard  
Baton Rouge LA 70806

## AGENDA

### LSBES Board Meeting

February 17, 2016

9:00-10:00 a.m.

7173-A Florida Blvd. – Baton Rouge, LA

1. Call to Order and Determination of Quorum
2. Review of Minutes from October 14, 2015 Meeting
3. Report of the Secretary/Treasurer
4. New Business
  - Review/Approval of 2016 Inactive Requests
  - Review of/ Action on 2016 Delinquent License Renewals
  - Continuing Education Approvals for 2016



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## REPORT OF THE SECRETARY-TREASURER February 17, 2016

1. The following information is provided as of February 15, 2016 for FY16:

- Temporary Licenses Issued = 30
- Temporary Licenses Renewed = 17
- Sanitarian Licenses Issued = 9
- Sanitarian Licenses Renewed = 271
- Sanitarian Licenses Reactivated = 1
- Sanitarian Licenses Revoked = 0
- Late Fees (for Renewals) = 25
- Temporary License Application Rejected = 1
- CDC Self Study Workbook = 1
- RS Exam Fee = 11

2. The following information is for FY 16 as of Feb. 15, 2016 (see FY 16 expenditure report attached):

Certificate of Deposit	\$ 17,931.97
Savings Account	\$ 1,125.24
Checking Account	<u>\$ 6,432.47</u>
Total Assets =	\$ 25,489.68

Operating Income	\$ 7,986.00
Interest Income	54.34
Operating Expenses	<u>\$ -4,341.50</u>
Profit/Loss	\$ 3,698.84

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**Butch Martin, R.S.**  
Secretary-Treasurer

